

Blue Lake Township

Kalkaska County, Michigan

Minutes

Planning Board Regular Meeting

March 3, 2021 9:00 a.m.

5 Present

- I. Meeting Call to Order at 9:01 a.m. - Peterson
- II. Pledge of Allegiance – Peterson
- III. Roll Call of Members Present: Allen, Shaw, Gruley, Bond, and Peterson
Also present: Shearer, Campbell
- IV. Adoption of Agenda – Peterson
Motion to adopt agenda was made by Shaw and supported by Gruley, motion was carried.
- V. Declaration of Conflict of Interest – None
- VI. Minutes of last meeting - Peterson
Motion to approve minutes of the meeting dated February 3, 2021 was made by Shaw and supported by Bond, motion was carried.
The Minutes from the meeting dated February 22, 2021 were sent via email for approval. They were unanimously approved by the following recorded votes: Allen, Shaw, Gruley, Bond, and Peterson.
- VII. Public Input
None
- VIII. Report of Township Board Representative to Planning Commission – Shaw
Nothing to report
- IX. Report of Planning Representative to the Zoning Board of Appeals – Sawasky
Nothing to report.
- X. Old Business –
 1. The Planning Commission Chairperson Rhonda Allen, had expressed in 2 emails at the end of 2020 that it was her wish to step down from her role as Chairperson. The Planning Commission acknowledged her request and recognized her for her support and dedication to the Planning Board. The Planning Board will elect a new Chairperson in May during the annual elections.
 2. Bi-Laws were distributed to the Planning Commission members at the meeting in February. These Bi-Laws were established back in 2003. A proposal was made to review the Bi-Laws at a future meeting to determine if they need to be updated.
 3. The proposed ordinance for Home Based Business will be presented to the Township Board for review at their meeting on March 7, 2021. A status of this draft ordinance will be discussed at the next meeting on April 7, 2021.
 4. 780 surveys were sent to Township residents to obtain input for preparation of the Five-Year Plan which will begin being drafted later this year. Of those, we have received 251 responses. The information will be compiled and distributed at the meeting in June.
 5. Review ordinance on rental properties and determine if it needs to be updated. Campbell searched online and found 9 properties that are being offered as rentals that have not registered with the Township as required. They were sent registration forms, however none have been returned. Campbell will follow up with them to attempt to obtain the registration forms for them to be a rental property.

XI. New Business -

1. A search needs to be done for requirements within the State and County to determine requirements for our noise ordinance to see if it needs to be updated. Our current nuisance ordinance was adopted from the ordinance in Kalkaska County. It would be beneficial to review the ordinance in place in Clearwater Township and perhaps get ideas from Dave Grimm the Township Assessor.

XII. Public Input

Shearer stated that Mary Shaw's position on the Planning Board as Ex-Officio expired in November of 2020. Mary Shaw will continue to fill this position until another person from the Township Board is found to replace her.

XIII. Planning Board Member Comments and Input

None

XIV. Set/Confirm Next Meeting Date

Next meeting: Wednesday, April 7th at 9:00 a.m. at the Township Hall.

XV. Adjournment -

Motion to adjourn at 10:35 a.m. was made by Gruley and supported by Bond, motion was carried.

Respectfully Submitted by:



Tina Peterson
Planning Board Secretary

Attested to:



Tom Sawasky
Planning Board Co-Chair