

Blue Lake Township

Kalkaska County, Michigan

Minutes

Planning Board Regular Meeting

April 7, 2021 9:00 a.m.

7 Present

- I. Meeting Call to Order at 9:02 a.m. - Peterson
- II. Pledge of Allegiance – Peterson
- III. Roll Call of Members Present: Sawasky, Allen, Shaw, Gruley, Southwell, Bond, and Peterson
Also present: Shearer, Campbell
- IV. Adoption of Agenda – Peterson
Motion to adopt agenda was made by Shaw and supported by Bond, motion was carried.
- V. Declaration of Conflict of Interest – None
- VI. Minutes of last meeting - Peterson
Motion to approve minutes of the meeting dated March 7, 2021 was made by Peterson and supported by Allen, motion was carried to approve the Meeting Minutes with an amendment. The date in Item X, sec. 3 will be updated from March 3, 2021 to March 7, 2021.
- VII. Public Input
None
- VIII. Report of Township Board Representative to Planning Commission – Shaw
Nothing to report
- IX. Report of Planning Representative to the Zoning Board of Appeals – Sawasky
Nothing to report.
- X. Old Business –
 1. The proposed ordinance for Home Based Business to be discussed at the Planning Board meeting in April was delayed for a second meeting. A status of this draft ordinance will be discussed at the next meeting on May 12, 2021.
 2. 780 surveys were sent to Township residents to obtain input for preparation of the Five-Year Plan which will begin being drafted later this year. Of those, we have received 260 responses. The information will be compiled and distributed at the meeting in August.
 3. A public meeting was scheduled for Saturday, June 19, 2021 at 9:00 a.m. to discuss proposed updates to the fireworks ordinance.
 4. The Planning Board reviewed the application for a Temporary Local Watercraft Control on Starvation Lake which will be discussed at the special public meeting to be held on Saturday, April 17, 2021.
 5. Rental properties in the Township
There are currently 19 rental properties in the Township. Campbell searched online and found 9 properties that are being offered as rentals that have not registered with the Township as required. They were sent registration forms – Two properties completed the registration forms and submitted them to the Township. Seven properties still have not registered. Campbell will follow up with them to attempt to obtain the registration forms for them to be a rental property. Sawasky made reference to a newspaper article regarding issues another township was having with rental properties and would try to obtain the article to bring to the next meeting to discuss.

XI. New Business -

1. Master Plan preparation
 - a. The update of the Master Plan will be in September and will take approximately 4 months to complete.
 - b. A letter will be sent in September to neighboring townships to advise them that we are going to be updating our Master Plan.
 - c. The Secretary will receive a stipend for updating the Master Plan text
2. Planning Commission Annual Report – Per the MI Planning Enabling Act – ACT 33 of 2008, the Chairperson is required to submit an Annual Report at the beginning of each year outlining items that were worked on by the Planning Commission. This has never been done in the past, but will be done going forward.

XII. Public Input

Shearer asked the Planning Commission to consider having meetings on Saturdays or Weekday evenings to allow Township residents the opportunity to attend more meetings. This will be considered for the meetings scheduled in 2022.

XIII. Planning Board Member Comments and Input

Sawasky announced that he was resigning from the Planning Commission at the end of June. He will submit his resignation to Blair Shearer in writing.

XIV. Set/Confirm Next Meeting Date

Next meeting: Thursday, May 6, 2021 at 9:00 a.m. at the Township Hall.

XV. Adjournment –

Motion to adjourn at 11:26 a.m. was made by Allen and supported by Sawasky, motion was carried.

Respectfully Submitted by:

Tina Peterson
Planning Board Secretary

Attested to:



Tom Sawasky
Planning Board Co-Chair