

Blue Lake Township

Kalkaska County, Michigan

Minutes

Board Meeting Via Zoom

Wednesday, February 3, 2021 at 7:00 pm

8 Present

- I. Meeting Call to Order at 7:00 am – Shearer
- II. Pledge of Allegiance – Shearer
- III. Roll Call of Members Present – Almoose, Shaw, Shoemaker, Shearer and Nichol all present.
- IV. Adoption of Agenda – Motion to adopt agenda by Nichol, supported by Shoemaker. Roll call: Nichol, Shoemaker, Almoose, Shaw, and Shearer all yeas; motion carried.
- V. Minutes of last meeting dated January 6, 2021 - Motion by Almoose to approve the January 6, 2021 minutes with corrections made to the Fire report, supported by Shoemaker. Roll call: Almoose, Shoemaker, Shaw, Nichol and Shearer all yeas; motion carried.
- VI. The Treasurer's report was accepted.
 1. Janet Gruley designed new envelopes and letterhead using our sun logo and updated font. Motion by Nichol to purchase new letterhead and 10 boxes of self-sealing envelopes using the updated version purchased from the Print Shop in Grayling, supported by Shoemaker. Roll call: Nichol, Shoemaker, Almoose, Shaw, and Shearer all yeas; motion carried.
 2. Motion by Nichol to pass the 2021 Poverty Exemption Resolution (#02032020), supported by Almoose. Roll call: Nichol, Almoose, Shaw, Shoemaker and Shearer all yeas; motion carried. The March Board of Review determines who still meets the criteria for this exemption.
- VII. Clerks Report – Nichol
 1. Motion by Almoose to pay the January 2021 expenditures in the amount of \$29,018.53, supported by Shaw. Roll Call: Almoose, Shaw, Shoemaker, Shearer and Nichol all yeas; motion carried.
- VIII. Correspondence and Guests
 1. Ashley VanSloten – Community Officer
 - a. There was 1 misdemeanor, 5 civils and 20 property checks for the month of January. The deputy logged 27 hours in the township.
 2. Kohn Fisher – County Commissioner
 - a. The county had their file server(s) attacked. The FBI advised they remove email addresses from their website and make backups and store them separately from the file server.
 - b. New board members are learning their jobs and committee assignments.
 - c. The board has been working for over 2 years to help indigent clients meet with attorneys. A grant funded project will be used for these clients to meet in the courthouse. A new building for clients to meet with their attorneys is being considered. With COVID, court was paused for the past year and they are considering reopening.
 - d. 30% of regional restaurants will not reopen as a direct result of COVID. The CDC and Health Department data do not support the closing of restaurants. The death rate has not risen in any significant way. Florida facts show not wearing masks have not had any significant uptick in deaths. These are some of the reasons the Kalkaska County Board made a resolution not supporting the Governor's response to COVID on 1/25/2021 and sent the resolution to the Governor.
- IX. Public Input - None

X. Township Reports – written reports are available in the Clerk’s office

1. Assessor’s Report – Grimm
 - a. Board of Review Meetings to hear Appeals: March 8, 2021 9 am – noon, 1 pm – 4 pm and March 10, 2021 1 pm – 4 pm, 6 pm – 9 pm. Dave will be at all BOR meetings including the Organizational meeting that takes place on 3/2/2021.
 - b. BOR members must attend class per PA 660. Shearer is working with the MTA to ensure all members are registered. Campbell states the MTA is offering several dates to accommodate attendees.
 - c. Motion by Shearer to appoint Tom Sawasky, Roger Higgins, and Carl Buttermore as members of the Board of Review and appointing Dave Gruley alternate member to the Board of Review for 2-year terms ending in 2022, supported by Nichol. Roll call: Shearer, Nichol, Almose, Shaw and Shoemaker all yeas, motion carried.
2. Zoning Administrator – Campbell
 - a. Zero permits for the month of January. Two tickets were paid for, a building permit and late fee finalizing the issue.
 - b. The complaint form will be modified. Motion by Almose to remove the word “Required” in front of name or phone # on the complaint form, supported by Shaw. Roll call: Almose, Shaw, Nichol, Shearer, and Shoemaker all yeas, motion carried.
3. Fire Department Report – Brierley
 - a. Three runs for the month of December, 2 medical and 1 mutual aid garage fire.
 - b. Old Business: All fire department volunteers and staff who wish to receive COVID vaccines were given information on how to sign up and will be eligible to receive vaccines within 24 hours. Still need to create a brochure for township residents using bullet points (pro/con) for the Fire Millage set to be voted upon in May.
 - c. New Business: In the process of writing a grant with Fire House Subs for 10 new sets of fire gear. The amount requested in the grant is \$24,830. We received notice of approval for a \$4,935 grant from the Michigan Par Plan for front and rear cameras for our tanker. We have 6 months to complete the work then we will receive reimbursement for the costs up to the grant amount.
 - d. Training: CPR class is scheduled for Monday, April 19th. Once 8 volunteers and/or staff have passed, we will have all but 2 of the 19 certified. Training for the month consisted of department meeting/officer meeting/truck checks, fire control/fire streams/fire loss control, pump operations and ice rescue on N Blue Lake.
4. Planning Board Report – Shaw
 - a. Motion by Shearer to re-appoint Rhonda Allen as planning board member for a 3-year term ending in 2023, supported by Shaw. Roll call: Shearer, Shaw, Almose, Nichol and Shoemaker all yeas, motion carried.
 - b. Clerk spoke to the PB Chair, Allen. She believes Microsoft Word is all the programming necessary to update the Zoning Ordinance as needed.
 - c. The 2/3/2021 Special Meeting for Rezoning went well. The attendance of Assessor Grimm was appreciated. He was able to answer questions and facilitate the meeting.
5. Zoning Board of Appeals – Sawasky – No meeting
 - a. Motion by Shearer to re-appoint Roger Higgins, Tom Sawasky and Larry Shoemaker as Zoning Board of Appeals members for 3-year terms ending in 2023, supported by Nichol. Roll call: Shearer, Nichol, Almose and Shaw all yeas, Shoemaker abstained; motion carried.
6. Hospital Report – Nichol
 - a. Annual elections held, new committee appointments, a resolution was passed to keep millage at 1/100’s operating levy, meeting dates for the board were approved, construction and COVID-19 vaccine updates were given.

- b. Strategic Planning Committees worked hard through the virtual meetings to solidify plans to bring to the board in March.

7. Road Committee Report – Shoemaker – No meeting

- a. Shoemaker thanked Todd for his excellent work on minutes and the detail he put into it. Next meeting is set for 2/6/2021. Still working on the list and looking for costs from Shearer who was to get pricing from KCRC.

XI. Board Member Comments and Input –

- 1. Work study meeting for the board to be held at 1 pm on 2/25/2021 at the hall if allowed, by zoom otherwise. Almose to get Nichol agenda items.

XII. Old Business –

- 1. Needing a resolution of the grandfathered shed on Big Twin. Was more than 50% removed? Campbell to write a letter and send to the board. After the board considers the letter and made any changes, the letter will go back to Campbell for her to mail.

XIII. New Business -

XIV. Adjournment – Next meeting February 3, 2021

- 1. Motion to adjourn at 9:23 pm by Shaw, supported by Shoemaker. Roll call vote: Shaw, Shoemaker, Almose, Shearer and Nichol all yeas; motion carried.