



Regular Board Meeting Agenda

Wednesday February 5th, 2024 7:00 p.m.
Township Hall
Zoom Meeting ID 799 777 8521
Passcode 413315

- I. Meeting Call to Order -- Fletemier
- II. Pledge of Allegiance -- Fletemier
- III. Roll Call of Members Present – Nichol
- IV. Adoption of Agenda - Fletemier
- V. Conflict of Interest – Fletemier Roll call
- VI. Minutes of last meeting – Nichol
 1. January 8th 2025
 2. January 24, 2025 Special Meeting
- VII. Treasurer's Report – Almose
 1. Review and Action
- VIII. Clerk's Report – Nichol
 1. Review bills and action on Payment of Bills
 2. Revenue and Expense Report Review
 3. Audit Status Update
- IX. Correspondents and Guests
 1. Community Officer – Ray Farrier
 - Contract Renewal
 - Urban SDK (Traffic Monitoring) (15 minutes)
 2. County Commissioner – Kohn Fisher
 3. Kalkaska Sand and Snow – Rick Norey
 - Appraisal Update – Fletemier
 - Possible Property Sale – Status and decision (15 Minutes)
 4. Harm Reduction Michigan – Randy Lucyk – **Hold for March Meeting**
- X. Public Comment
- XI. Township Reports
 1. Assessor's Report – Sheneman
 - Board of Review meeting dates March 2025.
 - March 4 2025 Org Meeting tbd
 - Monday March 10 2025 – 9-12 am, 1-4 pm
 - Wednesday March 12, 2025 1-4 pm, 6-9 pm
 - ANR Coldsprings / Blue Lake Tax payment
 2. Fire Department
 - Report – Brierley
 - Fire Chief Employment extension

- Fire Department Payroll processing timing
- 3. Planning Commission – Todd Brozovich
 - Summary of Planning Meeting January 28th 2025
 - Appointment of Jim Owens to the Planning Commission
 - Re-Appointment of Kurt Nothstine
- 4. Zoning Board of Appeals – Buttermore
 - Reappoint Carl Buttermore and Dave Gruley to ZBA
 - Open ZBA Seat Status - Fletemier
- 5. Zoning Administrator – Anderson
- 6. KMHC Hospital Report – Nichol
 - Tax Revenue return - Sharing of Attorney fees with other Townships (10 Minutes)
- 7. Road Committee Report – Shoemaker
 - 2024 Project Invoice - Payment Review and Action

XII. Board Members Comment and Input

XIII. Old Business

1. Budget Cycle FY2026 – timeline
2. Attorney Change to Bauckham Thall
 - General
 - HR -
3. Virtual Meeting Equipment Update – Fletemier
4. Items to hold for Future Meetings
 - Kitchen Bid Spec
 - Michigan Earned Sick Time Law – Hold pending action at the State Level

XIV. New Business

1. Timing of Check Warrant, Board Approval, Treasurer Signature and Check issuance.
2. Milage Dates and verbiage
3. Items to hold for Future Meetings due to time constraints
 - Fire Department
 - Resolution Establishing Fire Department - March
 - Establish Policies relative to the Fire Department
 - Fire Chief Job Description
 - Fire Chief and all officer Salary
 - Policy and Procedures
 - Township Board Ethics Policy - March
 - Township Board Rules of Procedure - March
 - American Tower Offer review

XV. Next Meeting date March 5th, 2025 7:00 pm

XVI. Adjournment