



Regular Board Meeting Agenda

Wednesday May 7th, 2025 7:00 p.m.

Township Hall

Zoom Meeting ID [829 3507 2148](#)

Passcode 413315

- I.** Meeting Call to Order -- Fletemier
- II.** Pledge of Allegiance -- Fletemier
- III.** Roll Call of Members Present – Nichol
- IV.** Adoption of Agenda - Fletemier
- V.** Conflict of Interest – Fletemier Roll call
- VI.** Minutes of last meeting – Nichol
 1. April 2nd, 2025 Regular Meeting
 2. April 30th, 2025 Special Meeting
- VII.** Treasurer's Report – Almoose
 1. Review and Action
- VIII.** Clerk's Report – Nichol
 1. Review bills and action on Payment of Bills
 2. Revenue and Expense Report Review
- IX.** Correspondents and Guests
 1. Community Officer – Ray Farrier
 2. County Commissioner – Kohn Fisher
- X.** Public Comment
- XI.** Township Reports
 1. Assessor's Report – Sheneman
 - ANR Coldsprings / Blue Lake Tax payment
 2. Fire Department Report – Brierley
 3. Planning Commission – Todd Brozovich
 4. Zoning Board of Appeals – Buttermore
 - Open ZBA Seat Status - Fletemier
 5. Zoning Administrator – Fletemier
 - Report
 - Acting Zoning Administrator Pay
 6. KMHC Hospital Report – Nichol
 7. Road Committee Report – Shoemaker
- XII.** Board Members Comment and Input
- XIII.** Old Business
 1. Lawn mowing Bid Review - Township Hall and Fire Department
 2. Attorney Change to Bauckham Thall

- General Attorney - Fletemier to set up call (after Budget)
- HR Attorney
 - HR Manual Sourcing
- 3. Kitchen Bid Spec Decisions
- 4. Budget – Timing and Updates
 - Budget Workshop 1 April 30th complete
 - Budget Workshop 2, May 12th 2025 9 AM
 - Budget Public Hearing June 4th, as part of regular meeting
- 5. Michigan Earned Sick Time Law (ESTA) Update
- 6. IT Support Anavon Update – Fletemier
 - Computer upgrades Cost / Decisions

XIV. New Business

1. Pension Payout Status – Brighthouse
2. Policy and Procedures – 15 minute Time limit
 - Township Ethics Policy
 - Township Board Rules of Procedure -Hold for future meeting

XV. Next Meeting date June 4th, 2025 7:00 pm

XVI. Adjournment