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# Blue Lake Township

Kalkaska County, Michigan

## Minutes

Board Meeting

Wednesday, June 5, 2024

17 Present

- I. Budget Meeting Call to Order at 7:00 pm by Shearer.
- II. Pledge of Allegiance was recited and a Moment of Silence for D-Day was observed.
- III. Roll Call of Board Members – Almose, Shaw, Shoemaker, Shearer, and Nichol all present.
- IV. Adoption of Agenda – **Motion** to adopt agenda by Almose, supported by Shaw. Motion carried.
- V. Conflict of Interest – Roll call vote: Almose, Shaw, Shoemaker, Shearer, and Nichol all no.
- VI. Minutes from Special Meeting: Salary Resolution(s) & Budget Workshop of May 21, 2024. **Motion** by Almose to accept the Salary & Budget Workshop Minutes of May 21, 2024, supported by Shaw. Motion carried. Note: Salary Resolution 2024-2025, Resolutions 05212024-1,2,3,4 on file.
- VII. Public Input: none
- VIII. Budget Resolution Approval for 2024-2025 – **Motion** to approve Budget Resolution 2024-2025 by Almose, supported by Shaw.
  1. General Fund Revenues \$253,908, Expenditures \$289,932
  2. Highway Fund Revenues \$179,586, Expenditures \$405,000
  3. Fire Fund Revenues \$206,303, Expenditures \$185,906
  4. Trash Fund Revenues \$112,596, Expenditures \$110,000
  5. Township Improvement Fund Revenues \$33,135, Expenditures \$85,000Roll call vote: Almose, Shaw, Shearer, Shoemaker, and Nichol all yeas.
  - a. General Fund Budget Modification Resolution 2023-2024 – **Motion** by Nichol, supported by Shaw
    1. SS/MC move from 101-101-715 \$8,000 to 101-000-715
    2. Increase 101-101-801 Audit by \$1,000 & 101-101-937 Insurance by \$3,000
    3. Increase 101-262-740 Election OpEx by \$7,500 to cover early vote expense.
    4. Increase 101-301-818 Sheriff Contracted Services to \$5,500 new contract not previously budgeted as BLT discontinued services prior to current budget.
    5. Increase 101-635-735.001 LCSA payments not budgeted.Overall increase to 2023-2024 Budget is \$46,000. Roll call vote: Almose, Shaw, Shearer, Shoemaker and Nichol all yeas.
    - b. Fire Fund Budget Modification Resolution 2023-2024 – **Motion** by Almose, supported by Shaw
      1. Increase 206-336-740.001, 206-336-741.000, and 206-336-742.000 Firefighting, Medical, and Truck supplies by \$10,000 each to cover grants.Overall increase to 2023-2024 Budget is \$30,000. Roll call vote: Almose, Shaw, Shearer, Shoemaker, and Nichol all yeas.
      - c. Trash Fund Budget Modification Resolution 2023-2024 – **Motion** by Nichol, supported by Almose
        1. Increase 226-000-818 contracts by \$100 to cover underbudgeted amount.Overall Increase to 2023-2024 Budget is \$100. Roll call vote: Almose, Shaw, Shearer, Shoemaker, and Nichol all yeas.
  - IX. Budget meeting adjourned at 7:59 pm
  - X. Regular meeting called to order at 7:59 pm
  - XI. Minutes of last meeting – **Motion** by Shaw to accept the May 1, 2024 minutes, supported by Shearer. Motion carried.

**XII.** The Treasurer's report was accepted.

1. ICS interest is up. Looking to move approximately \$200,000 more into the ICS account.
2. Working on LCSA to make sure all transfers are made and match with Clerk's spreadsheet.

**XIII.** Clerks Report –

1. **Motion** by Nichol to pay the May expenditures in the amount of \$82,308.40 (of which \$52,236.46 is "passthrough" ie: money taken in and sent out for the benefit of other), supported by Shaw. Roll Call: Almose, Shaw, Shoemaker, Shearer, and Nichol all yeas. Motion carried.

**XIV.** Correspondence and Guests

1. Community Officer - Ray Farrier reviewed his monthly report containing 9 incidents and answered questions. He reminds all to make sure to check your cameras to ensure they are in working order due to the rash of larcenies in Kalkaska County. Deputy Farrier's Fraud Presentation Class held on Saturday, May 15<sup>th</sup> at 9:00 am here at the township hall was well attended and well received. Lots of questions and real-life situations were discussed. THANK YOU Ray!
2. Kohn Fisher – County Commissioner not present
3. KC Library – John Roberts: Left us with a Library Master Plan and discussed why the August 6<sup>th</sup> Primary Vote asking for a renewal is so important. They have operated Kalkaska's 5 school libraries since 2021, opened new branches in Coldsprings and Garfield Township Halls in 2024, users of the library have increased 23.4% from 2019 to 2022 with books and other items circulation increasing 34%. Any questions, please contact John who is more than happy to answer your questions.

**XV.** Public Input – 5 acres lot at Sunset and Starvation Lk Rd's, is it for sale? No, leased.

**XVI.** Township Reports – written reports are available in the Clerk's office.

1. Assessor's Report – Sheneman
  - a. For the month of May: 6 deeds, and 1 death certificate. So far 194 parcels have been inspected (close to 2/3 of the projected inspections).
2. Fire Department – Brierley
  - a. 13 runs: 7 medical and 6 fire related (trees and wires down). 4 mutual aid calls to Coldsprings and 1 mutual aid to Bear Lake.
  - b. SOM DNR grant – in the process of writing a matching DNR grant for Wild Land Fire Gear. Max award is \$4,999.
  - c. ParPlan Grant: we have been awarded \$5,000 for front and rear cameras to our rescue. We will work with CSI to get them installed.
  - d. Great Lakes Energy Grant – the \$5,000 award has been received and is used for the Stokes basket, winch, and radio for the SXS. We are awaiting the answer to the \$154.61 left unspent from the grant; shall we reimburse?
  - e. **Motion** by Shoemaker to let the department sell the Argo for \$10,000 asking but may not go below \$8,000, supported by Shaw. Roll call: Almose, Shaw, Shearer, Shoemaker, and Nichol all yeas.
  - f. **Motion** by Shoemaker to hire Jake Anderson, supported by Shearer. Motion carried.
  - g. OSHA is doing away with Firefighter Brigade. Will now be Emergency Response Personell. 27 NFPA standards in new OSHA; only a few departments in the whole county that can meet those requirements.
  - h. Shaw: Policy on new hires is they may not go out on calls. Shaw: **Motion** by Shaw to have Chief discuss with officers how to compensate in a 3-tier system (F1, F2, First Responders), support by Shearer. Motion carried. Firefighters have not had a raise in 6 years. Nichol stated that the Salary Resolution has been completed for 2024-2025. We need to explore increases that take place in the new fiscal year but after the resolution. Lets cross the t's and dot the l's.

- i. Training for the month: Truck checks, EMS scenario, driving.
  - j. Truck/Equipment maintenance: zero
3. Planning Board Report – June 4: discussed administrative fee for STR. Officially there are 41 STR's but we have a 35 max. **Motion** by Shaw to charge a \$75 administrative fee for STR, supported by Shearer. Almose, Shaw, Shearer, Shoemaker yes, Nichol no. Motion carried.
4. Zoning Board of Appeals – Buttermore - no meetings
5. Zoning Administrator – Anderson
  - a. 2 permits issued, 1 noise complaint with notice sent for the month of April.
6. Hospital Report – Nichol – Barr
  - a. The KMHC Board of Trustees are continuing due diligence on Non Profit. 2024-2025 capital budget was passed.
7. Road Committee Report – Shoemaker – next meeting 6/12/24
  - a. Work crews began 4 10-hour days May 27<sup>th</sup>. Starvation Lk Rd chip seal in Coldsprings Twp is on the KCRC matrix.
  - b. Call log: 1 was received in May by a Blue Lake resident regarding shoulders on Gedman Rd.
  - c. **Motion** by Almose to sign the Plum Rd overlay/wedge/limestone contract for \$58,852.88, supported by Shearer. Roll call: Almose, Shaw, Shearer, Shoemaker, and Nichol all yeas. **Motion** by Shearer to sign the Gedman Rd overlay/wedge/limestone contract for \$179,909.92, supported by Shoemaker. Roll call: Almose, Shaw, Shearer, Shoemaker, and Nichol all yeas. **Motion** by Shaw to sign the Blue Lk Rd trenching/limestone contract for \$68,094.40, supported by Shearer. Roll call: Almose, Shaw, Shearer, Shoemaker, and Nichol all yeas.

**XVII.** Board Member Comments and Input: Nichol: board members, please look over new insurance premium papers handed out.

**XVIII.** New Business

1. Camp Grayling Resolution (DNR leased land for testing military equipment). **Motion** by Nichol to pass the resolution in opposition to the Department of Natural Resources Proposed Camp Grayling Expansion, supported by Shaw. Roll call: Almose, Shaw, and Nichol yeas. Shoemaker and Shearer both nay. Resolution passed.

**XIX.** Old Business

1. Township remodel: No update
2. Pension Update: Payouts are trickling in.

**XX.** Adjournment – Next meeting July 10, at 7:00 pm

1. **Motion** to adjourn at 10:08 pm by Shoemaker, supported by Shaw, motion carried.