

# Blue Lake Township

Kalkaska County, Michigan

## Draft Meeting Minutes

Planning Commission Regular Meeting

January 31, 2023 7:00 p.m.

Present - 5

- I. Meeting Call to Order at 7:02 PM – Southwell
- II. Pledge of Allegiance – Southwell
- III. Roll Call of Members Present –
  1. Present – Allen, Buttermore, Fletemier, Southwell, Shaw
  2. Also Present - Shearer
- IV. Adoption of Agenda
  1. Motion to adopt agenda was made by Shaw, supported by Fletemier
    - Motion was carried.
- V. Minutes of last meeting
  1. Review of meeting dated November 29, 2022
    - Motion to adopt minutes as submitted by Shaw, supported by Buttermore
    - Motion was carried
- VI. Declaration of conflict of Interest
  - None
- VII. Public Comment
  1. Shearer – FEMA County level;
    - Attempting to implement federal level guidelines at the Township level.
    - Recommendation coming from FEMA on how to deal with natural disasters.
    - This will eventually fall to the Planning Commission.
- VIII. Report of Township Board Representative to Planning Commission – Shaw
  1. Pole Barns / Barndominium's discussed briefly to ensure current zoning cover's.
    - Conclusion is this is a construction code issue – not Planning.
- IX. Report of Planning Representative to the Zoning Board of Appeals Buttermore
  1. None
- X. Old Business
  1. Fireworks Ordinance – Review Attorney Proposal
    - Motion to approve as modified – Bond, second Shaw
    - Motion was carried
  2. Shipping Container Ordinance – Review Attorney Proposal
    - Fletemier to confirm questions
      - Section 3.21, Paragraph 2;
        - Has 2 sub paragraphs as C
        - Does the second C refer to Paragraph B correctly?

•

- Hold for next meeting.
3. Review Lawyer's Short Term Rental ordinance
    - Use Planning Commission approved definition of a Bedroom
    - Add a tourist home into the ordinance and Definitions or is there a reason why it was not done?
    - Include definition of STR or Bed and Breakfast.
    - Determine if apartments / Tourist homes are an issue and should we cover it?
    - Add under License Holder "must be"
    - Add Ownership Limitations per his definitions; limit to 1.
    - Can we limit per lake?
    - How to limit off lake properties?
    - Add Lake Rules to Section 6; Paragraph f.
  4. 5 Year Plan – Chapter 2 - Table until future meeting
    - Fletemier to send out for Planning Commission Review

#### **XI. New Business**

1. Motion to add Noise Ordinance to Agenda by Fletemier, Second Buttermore
  - Motion carried:
  - Should we add Time of day; quiet time?
    - Fletemier to review with Attorney.
2. Term renewals for Southwell and Buttermore – information only
  - Accepted
3. New Ordinances – Attorney recommendation for County Review

#### **XII. Planning Commission Member Comments and Input**

1. Blair – Thank's committee for continued work.
2. Fletemier – Proposal for future meetings / review
  - Minimum size of lot splits
  - Minimum acreage for farm animals, specifically chickens, in non-Lakeshore areas.

#### **XIII. Next Meeting Tuesday February 28, 2023 at 7:00 PM**

#### **XIV. Adjournment**

1. Motion to adjourn at 9:08 by Buttermore , Supported by Allen
  - Motion was carried.

Respectfully Submitted by:

Attested to:

---

Todd Fletemier, Secretary

---

Dave Southwell, Chairperson

***These minutes are not official until approved by the Blue Lake Township Planning Commission at the next scheduled meeting.***