



Meeting Minutes Draft
Planning Commission Regular Meeting
Tuesday, May 17 2024 7:00 p.m.
Present 5

- I. Meeting Called to Order at 7:00 p.m.
- II. Pledge of Allegiance -- Southwell
- III. Roll Call of Members Present
 1. Present
 - Southwell, Allen, Shaw, Fletemier, Buttermore
 2. Also Present
 - Shearer
- IV. Adoption of Agenda – Southwell
 1. Motion to Adopt agenda by Shaw supported by Allen
 - Motion Carried
- V. Adoption of the Minutes of last meeting
 1. Motion to Approve as written by Shaw, supported by Buttermore
 - Motion carried
- VI. Declaration of conflict of Interest
 1. Fletemier – Notice of Running for Office in Blue Lake Township
- VII. Public Comment
 1. None
- VIII. Report of Township Board Representative to Planning Commission – Shaw
 1. Nothing to report.
- IX. Report of Planning Representative to the Zoning Board of Appeals – Buttermore
 1. None
- X. Planning Commission Members Comments and Input
 1. Notice from Antrim County of Update to Master Plan
- XI. Old Business
 1. Short Term Rentals – Review process and progress. Make determination and next steps.
 - Report re referendum – Shearer
 - Recommendation for no Referendum

- Report from lawyer and review two ordinance proposals
 - Reviewed proposed revisions to
 - Short Term Rental License Ordinance
 - Section 3.20 – Short Term Rentals
2. Fletemier – Motion to adopt agenda to insert public comments here
- John Snokk - How long are permits allowed – 1 year
 - Annual notice John Holwick Are properties commercial now? Fletemier explain
 - Barb Holwick – Add on short term rentals
 - John Holwick License are not transferable
 - Tracy Nichol – Wait list – moratorium
 - Documents on web site June 3,
 - New vs old short term rental
 - Alice Siprano -
 - Mike Sipriano – Bed and breakfast versus short term rentals
 - Explained that there are different definitions.
 - Tammy Howick – Long term rental vs short term rental mixed is there an impact.
 - Any Short Term Rental meets the definition.
3. Motion to approve both Short Term Rentals and Zoning by Shaw, Second Buttermore
- Motion Carried unanimously

XII. New Business

1. Election of officers
- Chairperson –
 - Dave Southwell nominates Kurt Nothstine for Chairman, Second by Shaw.
 - Nothstine not present.
 - Motion by Fletemier to carryover all positions to June – Shaw second.
2. Review Hotel Definition – reviewed and agreed to remain as written.

XIII. Public Comment

1. None

XIV. Confirm Date of Next Planning Commission Meeting.

- Tuesday, June 4, 2024 7:00 p.m.

XV. Adjournment Motion to adjourn by Fletemier supported by Buttermore

1. Adjourned at 7:55 PM

Respectfully Submitted by:

Attested to:

Todd Fletemier, Secretary

Dave Southwell, Chairperson

These minutes are not official until approved by the Blue Lake Township Planning Commission at the next scheduled meeting.