



## **Agenda**

Planning Commission Regular Meeting  
Saturday, August 17, 9:00 a.m.

- I.** Meeting Call to Order -- Southwell
- II.** Pledge of Allegiance -- Southwell
- III.** Roll Call of Members Present -- Fletemier
- IV.** Adoption of Agenda -- Southwell
- V.** Adoption of the Minutes of last meeting -- Southwell
- VI.** Declaration of conflict of Interest
- VII.** Report of Township Board Representative to Planning Commission – Shaw
- VIII.** Report of Planning Representative to the Zoning Board of Appeals – Buttermore
- IX.** Old Business
  1. Short Term Rentals
- X.** Public Hearing
  1. Call to order of Public Hearing
  2. Review Sequence of Events leading to present proposals – Fletemier
  3. Review of Procedure to Enact ZO Amendments – Fletemier  
(See BLT Summer Newsletter for summary)
  4. Review of September 21, 2023 Letter to Township Board -- Southwell
  5. BLT Short Term Rental Ordinance amendments – Fletmier
    - Public comment – 3 minutes each
  6. BLT Zoning Amendments Section 4.12 -- Fletmier
    - Public comment – 3 minutes each
  7. Adjournment of Public Hearing
- XI.** New Business
  1. Compatabile Renewable Energy Ordinance - Southwell
- XII.** Planning Commission Member Comments and Input
- XIII.** Public Comment
- XIV.** Confirm Date of Next Planning Commission Meeting.
  - Tuesday, October 29, 2024 7:00 p.m.
- XV.** Adjournment



## Meeting Minutes

Planning Commission Regular Meeting  
Tuesday, June 4, 2024 7:00 p.m.  
Present 6

- XVI.** Meeting Called to Order at 7:00 p.m.
- XVII.** Pledge of Allegiance -- Southwell
- XVIII.** Roll Call of Members Present
1. Present Southwell, Allen, Shaw, Fletemier, Bond, Nothstine
  2. Also Present Shearer, Andersen
- XIX.** Adoption of Agenda – Southwell
1. Motion to Adopt agenda by Fletemier supported by Allen
    - Motion Carried
- XX.** Adoption of the Minutes of last meeting
1. Motion to Approve as written by Shaw , supported by Allen
    - Motion carried
- XXI.** Declaration of conflict of Interest
1. None
- XXII.** Public Comment
1. None
- XXIII.** Report of Township Board Representative to Planning Commission – Shaw
1. Board will raise meeting pay back to \$60.00 per meeting pending approval at the Township Board Meeting on June 5, 2024.
- XXIV.** Report of Planning Representative to the Zoning Board of Appeals – Buttermore
1. None
- XXV.** Planning Commission Members Comments and Input
- 1.
- XXVI.** Old Business
1. Zoning Administrator Report and Follow-up – Cindy Andersen
    - 2 duplicate rental applications under the same name
    - 1 sale on Starvation lake
    - Total number of existing Short Term Rentals after audit is at 41.

- **Breakdown by Lake**
    - **Starvation Lake 10 registered 1 unregistered**
      - **1 Off water**
    - **Blue Lakes**
      - **10 registered on water**
      - **2 off water**
    - **Big Twin Lake**
      - **12 Registered**
    - **Sqaw has 1**
    - **Indian Lake 2**
    - **Eagle Lake 1**
    - **North Crooked 2**
  - **Ordinance does provide for a wait list.**
  - **License Fees –**
    - **Should the new ordinance contain a license fee.**
    - **Old Zoning charged \$5.00**
    - **Recommend to the Township Board;**
      - **Temporary Moritorium on fee for Calendar year 2024.**
      - **Fletemier motion that the PC recommend a \$75 / fee for Short Term Rental License, second by Shaw.**
        - **Motion Passed**
2. Short Term Rentals – Review changes and plan for public hearing in August.
- Add QR Code for Path name to the Website.
  - All Approved.
3. Election of officers
- Chairperson –
    - Prior nomination for Kurt Nothstine 2 year term
    - Rhonda Allen nominates Dave Southwell for 2 year term seconded by Nothsitne
    - Roll Call Vote:
      - Allen - Southwell
      - Fletemier - Southwell
      - Southwell - Nothstine

- Shaw - Southwell
- Bond - Southwell
- Nothsine - Southwell

- Vice Chairperson/Secretary -
  - Allen nominates Nothstine, seconded by Fletemier
  - Elected unanimously

**XXVII. New Business**

1. Determine date for public Hearing.
  - August 17, 2024 at 9:00 AM.

**XXVIII. Public Comment**

1. Shearer – Starvation Lake Short Term Rental is advertising for more bedrooms per house.

**XXIX. Confirm Date of Next Planning Commission Meeting.**

- Tuesday, August 17 9:00 AM

**XXX. Adjournment Motion to adjourn by Fletemier supported by Allen**

1. Adjourned at 8:04 PM

Respectfully Submitted by:

Attested to:

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Todd Fletemier, Secretary

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Dave Southwell, Chairperson

These minutes are not official until approved by the Blue Lake Township Planning Commission at the next scheduled meeting.