



## Meeting Minutes

Planning Commission Regular Meeting  
Tuesday, May 17 2024 7:00 p.m.  
Present 5

- I. Meeting Called to Order at 7:00 p.m.
- II. Pledge of Allegiance -- Southwell
- III. Roll Call of Members Present
  1. Present
    - Southwell, Allen, Shaw, Fletemier, Buttermore
  2. Also Present
    - Shearer
- IV. Adoption of Agenda – Southwell
  1. Motion to Adopt agenda by Shaw supported by Allen
    - Motion Carried
- V. Adoption of the Minutes of last meeting
  1. Motion to Approve as written by Shaw, supported by Buttermore
    - Motion carried
- VI. Declaration of conflict of Interest
  1. Fletemier – Notice of Running for Office in Blue Lake Township
- VII. Public Comment
  1. None
- VIII. Report of Township Board Representative to Planning Commission – Shaw
  1. Nothing to report.
- IX. Report of Planning Representative to the Zoning Board of Appeals – Buttermore
  1. None
- X. Planning Commission Members Comments and Input
  1. Notice from Antrim County of Update to Master Plan
- XI. Old Business
  1. Short Term Rentals – Review process and progress. Make determination and next steps.
    - Report re referendum – Shearer
      - Recommendation for no Referendum

- Report from lawyer and review two ordinance proposals
    - Reviewed proposed revisions to
      - Short Term Rental License Ordinance
      - Section 3.20 – Short Term Rentals
2. Fletemier – Motion to adopt agenda to insert public comments here
    - John Snokk - How long are permits allowed – 1 year
    - Annual notice John Holwick Are properties commercial now? Fletemier explain
    - Barb Holwick – Add on short term rentals
    - John Holwick License are not transferable
    - Tracy Nichol – Wait list – moratorium
      - Documents on web site June 3,
      - New vs old short term rental
    - Alice Siprano -
    - Mike Sipriano – Bed and breakfast versus short term rentals
      - Explained that there are different definitions.
    - Tammy Howick – Long term rental vs short term rental mixed is there an impact.
      - Any Short Term Rental meets the definition.
  3. Motion to approve both Short Term Rentals and Zoning by Shaw, Second Buttermore
    - Motion Carried unanimously

## **XII. New Business**

1. Election of officers
  - Chairperson –
  - Dave Southwell nominates Kurt Nothstine for Chairman, Second by Shaw.
    - Nothstine not present.
    - Motion by Fletemier to carryover all positions to June – Shaw second.
2. Review Hotel Definition – reviewed and agreed to remain as written.

## **XIII. Public Comment**

1. None

## **XIV. Confirm Date of Next Planning Commission Meeting.**

- Tuesday, June 4, 2024 7:00 p.m.

**XV.** Adjournment Motion to adjourn by Fletemier supported by Buttermore

1. Adjourned at 7:55 PM

Respectfully Submitted by:

Attested to:

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Todd Fletemier, Secretary

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Dave Southwell, Chairperson

These minutes are not official until approved by the Blue Lake Township Planning Commission at the next scheduled meeting.