



## Meeting Minutes Draft

Planning Commission Regular Meeting

Saturday, August 19, 2023, 9:00 a.m.

Present - 5

- I. Meeting Call to Order – Southwell Called to Order at 9:00
- II. Pledge of Allegiance -- Southwell
- III. Roll Call of Members Present – Fletemier
  1. Present – Allen, Shaw, Fletemier, Buttermore, Nothstine
  2. Also Present - None
- IV. Adoption of Agenda – Southwell
  1. Motion to adopt agenda was made by Shaw supported by Fletemier
    - Motion was carried.
- V. Adoption of the Minutes of last meeting – Southwell
  1. Review of meeting Minutes date June 19, 2023
    - Motion to adopt as amended by Shaw Supported by Allen
      - Motion Carried
- VI. Declaration of conflict of Interest
  1. None
- VII. Report of Township Board Representative to Planning Commission – Shaw
  1. All Ordinances presented to the Township Board were approved.
  2. Board has cancelled the contract with the Sheriff; the Sheriff will not enforce local ordinances. Proposal under review to fund part time at the Board Level.
- VIII. Report of Planning Representative to the Zoning Board of Appeals – Buttermore
  1. None
- IX. Planning Commission Member Comments and Input
  1. None
- X. Old Business
- XI. New Business
  1. Yearly letter to Township Board re accomplishments 7/1/22 – 6/30/23
    - Reviewed and revised letter
    - Motion to approved as amended Allen, Second Fletemier
      - Motion carried
  2. Short Term Rental – Application Review
    - Review and modified
      - Motion to Approve by Shaw, Second Fletemier

- Motion Carried

**XII. Public Comment**

1. Email received from Jackie Newberry read and entered into the minutes.

**XIII. Confirm Date of Next Planning Commission Meeting.**

- October 24, 2024. Cancelled due to no New Business or Old Business

**XIV. 2024 Meeting Schedule**

1. January 30, 2024 7:00 PM
2. March 26, 2024 7:00 PM
3. June 4, 2024 7:00 PM
4. August 10, 2024 Saturday 9:00 AM (Public Hearing if needed)
5. October 29, 2024 7:00 PM
  - Motion to approved Shaw, Supported by Allen to approve 2024 Meeting Schedule.
  - Motion Carried

**XV. Adjournment**

1. Motion to Adjourn at 10:03 am by Shaw, Second by Fletemier
  - Motion Carried